

Thames Gateway South Essex Cultural Commission

DRAFT Terms of Reference

Purpose

To establish strategic cultural leadership for the Quality of Life Board on behalf of TGSEP to support development of cultural infrastructure, linking where appropriate to economic development, regeneration and community sustainability.

1. To contribute to achievement of TGSEP's overall policy priorities and objectives.
2. To report to the Quality of Life Board and to make recommendations on matters relating to cultural infrastructure development and image in place making.
3. To develop a collaboration of key partners through a strong advisory board to help strengthen the basis for bidding for public funding and private investment in cultural infrastructure in TGSE.
4. To keep under review all associated business and action plans.
5. To provide input, where appropriate, to the TGSEP Economy and Inward Investment Board.
6. To promote culture in strategic documents and action plans produced by TGSEP.
7. To consider and promote ways in which the Partnership can contribute to the development of cultural infrastructure.
8. To influence inclusion of cultural infrastructure in future developments and interventions based on understanding and awareness of shared priorities agreed with key partners.
9. To consider national, regional and sub-regional policy initiatives and assist in the development of a TGSEP response if appropriate to cultural infrastructure.
10. To represent TGSEP in external arrangements with regard to developing cultural infrastructure.
11. To advocate for local communities accessing culture in their communities.
12. To evaluate interventions and disseminate good practice in relation to schemes, policies and projects designed to develop cultural infrastructure.

Notes

Membership

Membership is drawn from strategic regional cultural agencies and local authorities operating in the TGSE sub-region with a role in and resourcing commitment to the delivery of culture. Membership currently comprises representation from the following organisations:

EEDA

Living East

Arts Council England, East

MLA

Screen East

Sport England East

Sport Essex

University of Essex (* vacancy? Replacement?)

Essex County Council, Thurrock Council and Southend Council (heads of service in culture, enterprise and tourism)

Further members may be recruited in due course, potentially from the following organisations, for examples:

GO-East

Academy for Sustainable Communities (potentially via Inspire East) and other Living Places partners, eg English Heritage

East of England Tourist Board

Representatives from local authority strategic planning and/or heads of service in Planning and Economic Development may be invited as appropriate. Cultural delivery agencies and organisations may be invited as guests to discuss their work during part of a meeting.

The Chair

The Chair will be elected (*clarify by whom: Commissioners?*) in December on an annual basis. The role of the Chair is to chair meetings independently (ie not to represent their own agenda).

Secretariat / administration / resources

Requires discussion and agreement with TGSEP or partners as this appears unclear. Staff to be advised of decision in advance to ensure resource in place.

Frequency of meetings

Meetings will be held quarterly or more frequently as business requires.